

## **CIRCULAR**

### **EXPERT TALK SERIES (ETS)**

**Sub.: Expert Talk - 7 on 2.11.2024 (Saturday) @ 3.00pm**

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Following the success of the first two Expert Talk Series (ETS) sessions, the third session is announced with a focus on holistic development. The session emphasizes the importance of nurturing not only the mind but also the body and spirit for overall well-being.

#### **ETS-7 Schedule**

**Date: 2.11.2024 (Saturday) Time: 3.00 pm**

**Title: "Sustainability and Environmental Impact" by Smt. Surekha Routray,  
Co-founder & Managing Director of Aashdit Group**

**Test: 3.50 pm - 4:00 pm (10 MCOs through MS Teams form)**

#### **Instructions and Guidelines:**

1. Download and install the Microsoft Teams app on the device to be used for the test.
2. Ensure the device is fully charged and a stable internet connection is available.
3. Students should join ETS online using MS Teams credentials (link shall be shared only through domain email) at least 10 minutes before the start of the talk. For any technical issues, support, contact ETS coordinator immediately.
4. **Use MS Teams login credentials twice: first for accessing the ETS session and again for accessing the ETS test link. Ensure your MS Teams login password is remembered. It will be needed both initially and when accessing the test link. If you forget the password, contact the department ETS coordinator to reset it.**
5. Enter the full roll number accurately when logging in. Incomplete or incorrect roll numbers will not be considered for attendance or test. Use only DOMAIN EMAIL.
6. Students are required to maintain a 100-page ETS NOTEBOOK to record their learnings.
7. Use the Q&A feature in Microsoft Teams for all interactions and queries during the session. Do not attempt to use the chat function, as it will be disabled.
8. Expert talk is followed by a 10-minute online quiz/test consisting of 10 multiple-choice or fill-in-the-blank questions covering the session's content.
9. The test will be conducted using the Microsoft Teams "Town Hall feature". Note that the chat function will not be accessible for participants during the Town Hall session
10. The test link will be provided through the Q&A feature, immediately at the end of the session.
11. Evaluation criteria include Test scores (60 marks; 10 marks per each test), attendance (20 marks), and the final report (20 marks).

**Dr. K. Raja Narender Reddy**  
Head, C-i<sup>2</sup>RE, KITSW